

**Wethersfield Library Board
Minutes of July 24, 2012**

Members present:

Dorene Ciarcia, Mary Frazeur, John Gallivan, Clare Meade, Stephanie McKenna, Dan Silver.

Others: Laurel Goodgion, Library Director; Martha Mayer, Friends of the Library President.

Absent: Ellyn Laramie, George Kelly, Laurie Wrona.

CALL TO ORDER: Clare Meade called the meeting to order at 7:00 p.m.

PUBLIC COMMENT: None

ADDITIONS TO THE AGENDA: None.

ELECTION OF OFFICERS:

It was moved, seconded and carried to approve the slate of officers as proposed: Clare Meade, chairman; Dorene Ciarcia, vice-chairman; Ellyn Laramie, secretary.

FRIENDS OF THE LIBRARY:

The Friends will be holding their annual membership drive next month
Writer Annie Kelleher will be the speaker at the annual meeting in October.
The Friends are seeking information about liability insurance.

TOWN COUNCIL LIAISON: No report.

LIBRARY BOARD CHAIRMAN:

Clare Meade welcomed new Board members: Stephanie McKenna and Mary Frazeur and asked the Board members to introduce themselves.

APPROVAL OF THE MINUTES OF MAY 22, 2012.

The minutes could not be approved due to a lack of a quorum of people who were present at that meeting.

LIBRARY DIRECTOR'S REPORT

The Hartford Foundation for Public Giving has approved the Library's request for a grant for \$30,000 to fund establishing the Family Place Library project.
All three summer reading programs: adult, teen and children's, are going well.
A new Library Fact Sheet was distributed with revised information.

Dan Silver expressed concern about the Library's materials budget. The materials budget is lower than it was several years ago. Laurel agreed that this was a concern. The budget for 2012-2013 does include \$10,000 more for materials than the previous budget but that is still less than the budget a few years ago.

RESOLUTION TO ACCEPT GRANT FROM THE CT STATE LIBRARY

The Library has been awarded a \$3,000 Library Services and Technology Act (LSTA) *Every Child Ready to Read* grant from the Connecticut State Library. The grant funds will be used to provide workshops for parents on how to develop their children's literacy skills so they will develop into proficient readers. The Library Board needs to pass a resolution authorizing the Library to enter into a grant contract with the Connecticut State Library Board.

It was moved, seconded and carried to approve the following resolution:

Resolved, that Laurel Goodgion, the duly appointed Library Director of the Wethersfield Library is empowered to execute and deliver in the name and on behalf of this organization a certain contract with the Connecticut State Library, State of Connecticut, for an LSTA grant in the category *Every Child Ready to Read*.

COMMITTEE REPORTS:

Study Committee – No report.

Finance Committee – The Finance Committee will be presenting a request to approve funds to install a sound system in the Library Community Room.

Outreach Committee – The Outreach Committee will be meeting with the high school marketing team to determine what funding will be needed to support the Teen Marketing project.

POLICIES:

Sales in Library Policy - **It was moved, seconded and carried to reaffirm the Sales in Library policy.**

Library Cards Policy - **It was moved, seconded and carried to approve the proposed revision of the Library Cards policy.**

Loan Policy - **It was moved, seconded and carried to approve the proposed revision of the Loan policy.**

Web Site Link Policy - **It was moved, seconded and carried to affirm the Web Site Link policy.**

EXECUTIVE SESSION:

It was moved, seconded and carried to go into executive session for the purpose of discussing the annual review of the Library Director. Present were: Dorene Ciarcia, Mary Frazeur, John Gallivan, Clare Meade, Stephanie McKenna, Dan Silver.

Approved

Laurel Goodgion and Martha Mayer left the room.

It was moved, seconded and carried to end the executive session at 8:05.

The meeting was adjourned at 8:06 p.m.

Respectfully submitted:

John Gallivan